

DAVID MACBRAYNE LIMITED

MINUTES of a BOARD MEETING

held at the Ferry Terminal, Gourock, PA19 1QP on Thursday 4 August 2016 at 11.20 am

[FOISA Status – Exemptions under Section 30 (Prejudice to effective conduct of public affairs) Section 33 (Commercial interests) and Section 36 (Confidentiality)]

Present:

- D C McGibbon (DM) (Chairman)
- M Dorchester (MD)
- R Drummond (RD)
- S Hagan (SH)
- J Stirling (JS)
- A Tait (AT)

In attendance:

- C Patterson (CP) (Board Administrator)
- P Osman (PO) (Interim Company Secretary)

Item	Action
1. <u>Preliminaries</u>	
1.1 Introduction	
<p>DM explained that the purpose of the meeting was to seek Board approval that the Group should submit an expression of interest in bidding for the Gourock to Dunoon ferry service following the Scottish Government's announcement that this would be put out to tender later in the year.</p> <p>In addition, the Board would be asked to ratify the decisions taken by the CFL Board held immediately prior to this meeting in relation to the authority given to directors to complete the documentation for the CHFS2 bid for 2016-2024.</p>	

1.2 **Declarations of interest**

There were no further declarations of interest, other than those previously made and known to all Directors.

2. **Bid for Gourock to Dunoon ferry service 2017-29**

2.1 RD outlined the background to the existing service on this route provided by Argyll Ferries Limited (AFL) and confirmed that the expression of interest in submitting a new bid had to be submitted by 12.8.16 for a subsidised passenger service and, if possible, for an unsubsidised vehicle service.

[FOISA Status - Exemption under Section 30 (Prejudice to Effective Conduct of Public Affairs)]

MD/RD

2.2 **[FOISA Status - Exemption under Section 30 (Prejudice to Effective Conduct of Public Affairs)]**

MD/RD

3. **CHFS2 contract authorisation**

DM reminded those present of the CFL Board meeting that had taken place immediately before this meeting at which it had been agreed that all the necessary documentation to complete the award of the new contract should be signed on behalf of that company and that MD and RD had, jointly and severally, been authorised to sign it.

As CFL's parent company, good governance required this Board to ratify those decisions and this was agreed.

RD reminded the Board that the date fixed for signing the CHFS2 documents was 22.8.16.

4. **Close**

There being no further business, the meeting was declared closed.

Signed:
D C McGibbon
Chairman

Date: 2016