

Confidential

**DAVID MACBRAYNE LIMITED**  
**MINUTES of the BOARD MEETING**  
**held on Monday 17 December 2018 at 3.00 p.m.**  
by telephone conference

[FOISA Status – Exemptions under Section 30 (Prejudice to effective conduct of public affairs) Section 33 (Commercial interests) and Section 36 (Confidentiality)]

**Present:** D C McGibbon (DMcG) (Chairman)  
S M Browell (SMB)  
M Comerford (MC)  
S Hagan (SH)  
J Stirling (JS)  
A Tait (AT)

**Apologies:** R Drummond (RD)

<b>Item</b>	<b>Action</b>
1. <b><u>GOVERNANCE</u></b>	
1.1 <b>APOLOGIES FOR ABSENCE</b>	
It was noted that R Drummond had recused himself from the meeting.	
1.2 <b>DECLARATIONS OF INTEREST</b>	
There were no declarations of interest.	
2. <b><u>CHIEF EXECUTIVE OFFICER APPOINTMENT</u></b>	
The Board noted the paper from D McGibbon which had been reviewed by the Remuneration Committee who had recommended approval of the proposal to appoint the preferred candidate as CEO. They further noted that the Minister, via Transport Scotland, had indicated they were content with the appointment of the preferred CEO candidate.	
<b><u>Decision</u></b>	
The Board <b>APPROVED</b> the appointment of the preferred CEO candidate on the terms outlined in the proposal from D McGibbon.	
3. <b><u>ANY OTHER BUSINESS</u></b>	
There was no other business.	

Signed:  
**D C McGibbon**  
Chairman

Date: